

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 15 JUNE 2021
REPORT OF THE CORPORATE DIRECTOR (PUBLIC PROTECTION, PLANNING
AND GOVERNANCE)

ACTIONS STATUS REPORT

1 Executive Summary

- 1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

- 2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 9 March 2021:-

Minute	Action	Responsible	Status/ Date Completed
235.1	Call-in Referral of Previous Cabinet Decision (Surrender of Lease, Friendship House)	Richard Baker	An options appraisal is underway, and a report is due to be returned to Cabinet in July.
236.1	Corporate Plan 2021-24	Thom Burn	Delegated Authority was given to the Corporate Management Team, in consultation with their respective Executive Member/s.
236.2	Climate Change Strategy	Lisa Devayya	The Climate Change strategy was adopted and there is now a live action plan.
236.3	Welwyn Garden City Estate Management Scheme	James Homer	The creation of the EMS Member group is currently being looked at.
236.4	Extension of 49 Peartree Lane	Collete Humphrey	Currently awaiting a fee quotation from an alternate build contractor for Peartree.
236.5	Approval of Procurement Strategy	Andrew Harper	The Procurement and Commercial Strategy 2021 to 2025 was adopted.
236.6	Housing Delivery Test Action Plan	Sue Tiley	The Housing Delivery Test Action Plan has been published on the website.
237.1	Introduction of Parking Restrictions, in Town Centre Car Parks, Hatfield	Matthew McCann	The Town Centre car parks restrictions and charging started on 17 May 2021.
238	Award of Professional Building Services Contracts	Andrew Harper	Delegated Authority was given to the Chief Executive, in consultation with the Executive Member for Resources, to award framework contracts for Professional Building Services.

242.1	Disabled Adaptations Contract	Andrew Harper	Contract has been awarded and started on the 1 April 2021.
243	Purchase of Land And Build Contract With Engie At 73 Bridge Road East Welwyn Garden City	Harvinder Parhar	Delegated Authority was given to the Director (Housing and Communities), in consultation with the council's Section 151 Officer, Monitoring Officer and Executive Members (Resources and Housing and Community).

During the period 9 March 2021 to 7 June 2021, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

Action	Responsible	Status / Date Completed
Risk register status as at 5th February 2021. (Decision taken 18 March 2021)	Andy Cremer	The Risk Register covering the period October 2020 to February was noted.
Business Rate Write Off (1) (Decision taken 18 March 2021)	Farhad Cantel	The write off has been actioned and was completed on the first week on April 2021.
Business Rate Write Off (2) (Decision taken 18 March 2021)	Farhad Cantel	The write off has been actioned and was completed on the first week on April 2021.
Business Rate Write Off (3) (Decision taken 18 March 2021)	Farhad Cantel	The write off has been actioned and was completed on the first week on April 2021.
Business Rate Write Off (4) (Decision taken 18 March 2021)	Farhad Cantel	The write off has been actioned and was completed on the first week on April 2021.
Disabled Facilities Grant Funding and Use of Better Care Fund (Decision taken 18 March 2021)	Andy Luck	The Housing Options Navigator post will be a new post that will sit within the Housing Options team. The manager of the team is in the process of completing the evaluation before the recruitment process is started.
Mutual Exchange Policy (Decision taken 18 March 2021)	Kerry Clifford	Delegated Authority has been given to the Corporate Director (Housing and Communities) in consultation with the Executive Member to make appropriate changes to the policy as required as a result of changes in legislation, guidance or as a result of a future review and/or customer feedback.
Immediate Article 4 Direction on land to the west of Vineyards Road, Northaw, EN6 4PE (Decision taken 7 April 2021)	Sarah Smith	The Article 4 Direction was made on 7 April 2021.
Award of Contract for Campus West water drainage improvements (Decision taken 15 April 2021)	Andrew Harper	Contract has been awarded and will start early June 2021.
Award of contract for Crematory Equipment (Decision taken 15 April 2021)	Andrew Harper	Contract has been awarded and started on 4 May 2021.